NAVVIS



User’s Guide



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Product Version Number: 2.00



**Real Life.**

**Life Changing.**

**Changing Healthcare.**

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Preface

Welcome to the release of the NAVVIS CoreoView user’s guide.

Purpose of this document

This guide is the primary source of information about Navvis CoreoView. It contains overviews, processes, and procedure to use the CoreoView application effectively.

Intended audience

This document is intended for the following people:

* Clinical staff and hospital administrators
* Employees, consultants, contractors or agents of the clinicians or patients who have been invited by the clinician or patient to access and use the service to participate in the care of the patient.
* Any other person or entity involved in the care of the patient including patient's care providers, patient's insurer or payer, or a social worker, or government agencies.

Organization of the document

This document contains the following modules:

* Module 1, “User onboarding”
* Module 2, “Settings and user management”
* Module 3, “Bed view display and settings”
* Module 4, “Viewing modes”
* Module 5, “Accessing bed views”
* Module 6, “Patient summary”
* Module 7, “Move request”
* Module 8, “Automation events”
* Module 9, “Search function”
* Module 10, “Flagging patient”
* Module 11, “Prioritized view”
* Module 12, “Geo-map view”
* Module 13, “Reports”
* Appendix A, “……….”

Conventions

This document uses the following conventions:

| Convention | Item |
| --- | --- |
| **boldface** font | **Menu** items, **Tab** names, **Text** **box** names, **List** **box** names, **Button** names and **Navigation** paths |
| Text in blue | Hyperlinks |
| Note: | Notes contain helpful suggestions. A note will inform the reader about any deviation in the sequence of instructions or helps the reader save time in understanding why something is not working. |
| Tip: | The information will help the user solve a problem faster, or to perform an action in a different way. |
| Caution: | Caution alerts the reader to avoid doing something that could result in loss of data or any other damage. |

About Navvis CoreoView

NAVVIS CoreoView is a software platform which empowers the users to manage the status and the flow of patients through Acute Care (AC), Post-Acute Care (PAC) and home networks.

CoreoView is HIPAA (Health Insurance Portability and Accountability Act) compliant and is available as a SaaS (Software-as-a-Service) cloud solution enabling management of patients with real-time data. CoreoView is part of the Coreo ecosystem which allows cross-continuum care coordination and ensures seamless care transition.

About Navvis & Company

Navvis & Company provides counsel to health systems, hospitals and physician groups on the development of innovative, market-linked strategies to build future-ready health systems, cultivate tomorrow’s leaders and strengthen strategic performance.

Exhibit A: CoreoView Administrative Setup

# CoreoView system administrator activities

## Okta Single sign-on (SSO)

## Navvis account creation for CoreoView users

User settings and management

## Create groups

## Manage user access

## Set up locations

## Manage patient cohorts

## Manage user rosters

## Create user roles

## Create users

# Automation Events

## Discharging ED patients automatically and moving to CC after a configurable time

## Moving the low risk patient automatically from ADT to cc after a configurable time

## SIGNAL R –keeping the screen updated automatically

Administrative Reports

## Automation reports

## Automation action

Exhibit B: CoreoView User Function

# User onboarding

## Okta single sign-on (SSO)

## Log into CoreoView - First time user

## Log into CoreoView - Existing users

# Screen layout and navigation

## The Home Page Layout

Header tool bar elements

|  |  |  |
| --- | --- | --- |
| Icon | Element name | Description |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Menu items

|  |  |  |
| --- | --- | --- |
| Icon | Element name | Description |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## The Bed View Layout

|  |  |  |
| --- | --- | --- |
| Icon | Element name | Description |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## The Prioritized View Layout

|  |  |  |
| --- | --- | --- |
| Icon | Element name | Description |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## The Geo-Map View Layout

|  |  |  |
| --- | --- | --- |
| Icon | Element name | Description |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

# Filters and themes

## Screen layout

## Filters

## Themes

## Normal view and Stacked view

## All, Available and Patient views

# Bed view features

## Create bed

## Assign patient

## Move patients based on ADT (Admit Discharge Transfer) events

Request move

Quick move

Move within a location

Moving to another location

# Prioritized view features

## Card view

## Sorting

## Application of the date filters

## Filters and themes

# Geo-mapping view features

## Geo-map view

## Toggle views

## Search functionality

## Geo-map view plotting

## Display settings

## Drill down view

## Pop up views

Acute Care

Post-Acute Care

Community resources

# Switching the navigation between views

## Toggle views

# Patient summary

Layout and description of different tabs

View patient summary

Patient summary based on bed information

Patient summary based on length of stay (LOS)

Patient summary based on patient information

Length of stay (LOS)

Activities & attributes

Patient disposition

Bed attributes

Coreo face sheet

# Search feature

Global search

Coreo summary

Flagged summary

Bed summary

Displayed search (Bed view search?)

Flagging patient records

Flag a patient record

Patient summary (Give reference to topic 8 above)

Global search

Prioritized view

Geo-map view

Bed view

Applying Filters and saving theme for flagged patients

Flagged Summary Pop Up Elaboration

General reports

Appendices

[Appendices are optional, and are used to provide additional detailed information that may help the end user manage the overall application. Examples could include references to standards (such as W3C standards), technical specifications required for regulatory compliance, checklists, or other information of a technical nature.]

References section:

|  |  |
| --- | --- |
| **Browser** | **Version** |
| MS Windows Chrome | 74.0.3729.157 |
| MS Windows - IE11 | 11.1387.15063.0 |
| Mac book - Safari | 12.1.1 |
| Samsung Tab - Chrome | 7.0.0 |
| IOS tab white - Safari | 12.1 |

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[www.crunchbase.com/organization/navvis-company](http://www.crunchbase.com/organization/navvis-company)

[www.healthcareitnews.com/blog/defining-population-health](http://www.healthcareitnews.com/blog/defining-population-health)

Glossary

[Glossary term – Description]

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……………………..

Index

[Depending on the size or complexity of the final document, insert an index to assist the user in locating specific information. Index entries correspond to tags or categories, and are useful in navigating long books.]

[Index term – *page number*]

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